APPLICATION TO BE SENT to Warsaw Exhibition Board S.A. till July 3rd, 2013

2013
BALTEXPO

APPLICATION FOR SERVICES BALTEXPO 2013



		DALILAI	0 2010	
BALTEXPO		Puławska 12a; tel.: +	ition Board S.A. -48 22 849 60 06; fax: +48 22 849 35 84; ⊉ztw.pl; www.baltexpo.com.pl	
Company nam				
1)				
	,		ır VAT I.D.	
		-		
1				
1 The abov	ve confirms to participate in BAIT	EXPO 2013 - Po	land, Gdansk, 3 rd –5 th September 2013	
	ARTICIPATION		iana, odansk, o –5 September 2010	
	RATION FEE (see General Terms of Partic	cipation)	160 Eur + VAT	
1. Indoor	exhibition space, floor space only	m ²	² x 130 Eur/ 1 sq m + VAT	Total
2. Outdoo	or exhibition space, space area only	m ²	² x 30 Eur/ 1 sq m + VAT	Total
	stand space CONSTRUCTION		x 143 Eur/ 1 sq m + VAT	Total
	tand construction 50 Eur/1 sq m + VA	Г Тотс	l Eur (price without exhibition space)	
Standard stan 1 electrical so	d construction includes: stand design, white ocket per each 9 sq.m.; 1 spot light per each	walls 250 cm high; f 5 sq.m.;1 table, 4 cl	ascia board with company name in black letters, powe airs, floor covering, 1 information desk L100	er supply up to 3 kW;
Company nam	gatory entry to catalogue, (up to 50 w ne should be included in the alphabetical lists		ost of entry for one Company included in the Registration ne letter (one letter only) 🗌	ı Fee)
We order a			E de la fate a	
Extra up to 50) words entry black and white	80 EUR □+ VAT	Frame the contents of the entry	
			Full page advertisement into the catalogue (black/white)	
1 0	ertisement on the 2nd-3rd cover (black/white)		Full page advertisement on the 4th cover (black/white	
	age advertisement: 145x205mm itional colour – 25% extra (concerns adverti	sements on cover pa	aes only)	
	y in doc. Word should be send to: baltex		300 0m//	
-	catalogue please forward in: tiff, jpg, PDF		p: baltexpo@ztw.pl	
VAT tax to be a	added to prices if applicable			
TERMS OF I We accept the fol 1. Registratior 2. Deposit in 3. The remain 4. Payment sh 5. Final VAT I 6. The exhibit Other terms of pa We order a/m me	lowing terms of payment: In Fee, non refundable, should be paid within 7 days of p the amount of 45% of the total Contract value has to be ing amount due i.e. 55% of the total Contract value is pr nould be made in accordance with Pro-forma Invoices iss nvoice will be issued by Warsaw Exhibition Board S.A. v or shall pay the costs of bank transfers. yment and in case of canceling our order, we accept ac entioned services and accept the conditions of participati	paid within 7 days of placi ayable not later than 30 da ued by Warsaw Exhibition vithin 7 days from crediting cording to the enclosed Ge ion in Baltexpo 2013 accor	Board S.A. the account.	ne final settlement.
PLACE:	DATE:			
COMPANY STA	MP: SIGNATURE OF	A PERSON RESPONSI	LE FOR REPRESENTING THE COMPANY:	

APPLICATION TO BE SENT to Warsaw Exhibition Board S.A. till July 3rd, 2013



APPLICATION FOR SERVICES BALTEXPO 2013

COPY B

Warsaw Exhibition Board S.A.

02-566 Warszawa, ul. Puławska 12a; tel.: +48 22 849 60 06; fax: +48 22 849 35 84; e-mail: baltexpo@ztw.pl; ztw@ztw.pl; www.baltexpo.com.pl

Company name:		
Contact person: Mr./Ms.		
Address:		
Postal code:City:		Country:
P.O. Box:	Number of your VAT I.D.:	
Telephone:	Fax:	
E-mail:	Website:	
The above confirms to participate in BALTEXPO 2013 - I	Poland, Gdansk, 3 rd –5 th September 2013	

Electric power supply (For exhibitiors ordering space only. In case exhibitiors orders standard stand, price for electricity supply up to 3 kW is included, above 3 kW according to the enclosed price list):

We hereby order	power supply	/ together with a ca	ble delivering power to a stand:			
0,1 - 3,0 kW	1 x 16 Å	148 EUR 🗌	14,1 – 18 kW	3 x 32 A	473 EUR	
3,1 - 9,0 kW	3 x 16 A	198 EUR 🗌	18,1 – 36 kW	3 x 26 A	650 EUR	
9,1 - 14 kW	3 x 25 A	277 EUR 🗌	over 36 kW the p	rice to be neg	gotiated	

ADDITIONAL SERVICES

Items	Unit price in EUR	Amount	Total in EUR	Items	Unit price in EUR	Amount	Total in EUR
Interpreter 1 hour (min. 3 hours)	80			G250 100 x 100 x 250 cm	125		
Hostess 1 hour	15			G250a 100 x 50 x 250 cm	125		
Table	20			Information desk:			
Chair	5			L70 100 x 50 x 70 cm	40		
Armchair	15			L100 100 x 50 x 100 cm	45		
Bar Locker	30			Shelves (1piece)	8		
Kitchen cupboard	20			Water installation	350		
Cupboard	24			Therm and sink	45		
Refrigerator (nonstop plugged)	70			Floor covering / 1 sq m	15		
Podium for exhibits, size:				Designing and making of billboard			
P50 100 x 100 x 50 cm	25			advertisement /1 sq m	150		
P50a 100 x 50 x 50 cm	25			Exhibiting of billboard outside a stand	110		
P70 100 x 100 x 70 cm	25			(during 3 days)/1 sq m Additional socket	5		
P70a 100 x 50 x 70 cm	25			Additional spotlight	8		
P100 100 x 100 x 100 cm	34			Installation of internet	120		
P100a 100 x 50 x 100 cm	34				120		
Glass showcase inside stand size:				Storage with folding door	100		
G70 100 x 100 x 70 cm	85				Total:*		
G70a 100 x 50 x 70 cm	85			* VAT tax to be added to prices if applic	able		
G100 100 x 100 x 100 cm	85						
G100a 100 x 50 x 100 cm	85						

TERMS OF PAYMENT:

We accept the following terms of payment:

1. Deposit in the amount of 45% of the total Contract value has to be paid within 7 days of placing out the Order. Deposit will be counted as part of the due fees during the final settlement. 2. The remaining amount due i.e. 55% of the total Contract value is payable not later than 30 days before the exhibition's starting date.

3. Payment should be made in accordance with Pro-forma Invoices issued by Warsaw Exhibition Board S.A.

Final VAT Invoice will be issued by Warsaw Exhibition Board S.A. within 7 days from crediting the account.

DATE:

5. The exhibitor shall pay the costs of bank transfers.

Other terms of payment, in case of canceling our order, we accept according to the enclosed General Terms of Participation.

We order a/m mentioned services and accept the conditions of participation in Baltexpo 2013 according to offer/conditions of Warsaw Exhibition Board S.A.

Payment should be made to the account of Warsaw Exhibition Board S.A.: Bank PEKAO SA, SWIFT: PKOPPLPW; IBAN: PL15124062181978000046183619

PLACE:

COMPANY STAMP:

SIGNATURE OF A PERSON RESPONSIBLE FOR REPRESENTING THE COMPANY:

APPLICATION TO BE SENT to fax: +48 22-849 35 84, e-mail: ztw@ztw.pl; baltexpo@ztw.pl

GENERAL TERMS OF PARTICIPATION **INTERNATIONAL MARITIME EXHIBITION BALTEXPO 2013**

ORGANIZER

WARSAW EXHIBITION BOARD S.A.

12a Pulawska Str., 02-566 Warsaw, Poland

Phone: +48 22 849 6006

Fax: + 48 22 849 3584

e-mail: baltexpo@ztw.pl; ztw@ztw.pl; www.baltexpo.com.pl

§ 1. LOCATION Gdańsk

DATE AND OPENING HOURS: 3rd - 5th September 2013 The exhibition will be open daily:

from 10 a.m. to 5 p.m.

§ 2. REGISTRATION FEE

- The registration fee is 160 EUR+ VAT. It includes:
- entry into the catalog (up to 50 words with logo)
 participation in the Gala dinner for two persons

- printing of Invitations to Baltexpo 2013 identification badges (1 badge per 4 sq m of exposition area) the Registration Fee is not reimbursed in case of cancellation of participation and withdrawal from the Contract.

§ 3. SERVICES:

- indoor exhibition space EUR 130,- per one sq m
 stand design and construction EUR 50, per one sq m includes: - white walls 250 cm high - fascia board with exhibitor's company name in black letters
- power supply up to 3 kW
- electrical socket per each 9 sq.m.
- 1 spot light per each 5 sq.m.
 1 table with 4 chairs
- 1 information desk L100
- floor covering
- corner stand space, floor space only EUR 143 ,- per one sq m
- outdoor exhibition space EUR 30,- per one sq m • At the exhibitors special request (optional additional payment)
- interpreter and hostess services,
- exhibition furniture rental
- additional electrical installation
- additional graphic works
- refrigerator rental
- telephone installation
- internet installation
- additional technical works and equipment
- floor covering rental
- water installation
- electric power over 3 kW special shell stand according to client wishes
- VAT will be added to all prices according to the current Polish law. The Organizer undertakes to perform marketing and public relations activities.
- The stands shall be cleaned every day by Organizer.

§ 4. STANDS

- The Exhibitor's stands is situated according to construction design of the exhibition area, the organizational/technical condition governing the site of the exhibition and exhibitor's possible wishes, which Organizer will strive to accommodate when possible.
- Organizer reserves itself the right to modify the location and/or exhi-2. bition area ordered by the exhibitor when organizational and technical/design considerations hamper the fulfillment of exhibitor's wishes excluding the right of compensation.
- 3. Exhibitors will receive in due time detailed information including: date and time of construction of the stands, participant's badges and division of exhibition area.
- The Organizer is a general contractor for all Exhibitors. The Organizer 4 may accept other contractors after their designs are approved by the Organizer.
- The Organizer reserves the right to refuse exhibits which are likely to be dangerous, or cause damage, or are in any other way unsuitable, or are not specified in the application for participation. 5
- 6. All exhibition stands must be supervised by an authorized representa-
- tive of the Exhibitor throughout the opening hours.
- 7. Exhibits can be mounted on the walls and ceilings of the stand only by methods approved by the stand contractor. Nothing is to be screwed, nailed or glued to the face of the panels.
- Repairs or alternations by removal or addition of materials must be carried 8 out when the premises are closed to the public and with the Organizer's aareement.
- No property may be removed from the exhibition areas on the final day 9 before the time set by the Organizer.
- 10. Gangways must be kept free of obstacles at all times and exhibits cannot be placed in the gangways: nor may demonstrations be given on the stands, if they are to cause congestion or interfere with the free passage of visitors.

§ 5. DISPLAYED EXHIBITS

- The Exhibitor is obliged to deliver exhibits and auxiliary materials to site of the event and to take them back after the termination of the event at the time agreed upon with the Organizer.
- At the Exhibitors request the forwarding agent may hire auxiliary or technical staff to unpack and pack up the exhibits and other 2. exhibition materials.
- The Organizer does not offer storage services.
- 4 Exhibits to be shown in motion must receive the written approval of the Organizer and safety measures must be taken for the protection of the public. No exhibit or working demonstration which, in the opinion of the Organizer, involves substances of dangerous, explosive or objectionable

nature may be brought into the halls or the service areas without prior written consent. The use of portable lamps, explosive gases, compressed air, liquids or solids under compression, bottled gas and radioactive substances are subject to special regulations. The Organizer will provide details of these special regulations on request.

2. Electric current specifications: 2-phase, 50 Hz, 220 V. Current 380 V - on

Each 9 sq m stand is provided with 2 spot lights and one socket built into

the paneling. Additional lights, sockets and other electric fittings can be provided, if ordered previously in writing through the Organizer.

All works associated with the electrical installation must be performed

If ordering space only, the Exhibitor undertakes all electrical installation

works on his own but all electrical installation must be accepted by the

Organizer. The Organizer carries out the technical acceptance of the

electrical installations after the Exhibitor presents the neutral protocol of

the installation. In case of a lack of such protocol the Organizer will carry out a ground measurement on his own and at the Exhibitor's cost.

The refrigerator plug must not be used for any other electrical devices.

If the Exhibitor does not provide a special plan for arranging the ordered

space by 06.07.2013 the Organizer will divide the space according to a standard semi-opened shell scheme.

If the design sent by the Exhibitor requires more materials and/or labour

than the typical shell stand, the Organizer supplies the Exhibitor with

Maximum height of stands walls - 250 cm. Exceptionally, the Organizer

The Organizer supplies walls painted according to the exhibition's graphic

design and 30 cm fascia board with the name of the company. Special

The enlargement of ordered space and changes concerning the stand

The Exhibitor building a stand on his own is obliged to provide the

Organizer with an architectural plan of the stand one month before the

The Exhibitors receive exhibitor cards and service cards upon registration.

The Organizer mails invitations to competent organizations and persons

both in Poland and other countries. If the Exhibitor intends to mail

invitations of his own, previous notice must be given to the Organizer

§ 18. The General Terms of ParticipatioN constitute an integral part of the

§ 19. Previsions of the Polish Civil Code apply to all issues not covered by

§ 20. PROVISIONS OF THE CIVIL CODE OF THE REPUBLIC OF POLAND

APPLY TO ALL ISSUES NOT COVERED BY THESE GENERAL TERMS

agreement and are obligatory for all Exhibitors. The basis for participation

are the Organizer's offer and an Exhibitor's written order conformed in

requirements in this respect are to be included in the application form.

request, extra charged.

by the Organizer's specialists.

§ 14. FIRE PROTECTION REGULATIONS

the extra price quotation.

§ 15. DESIGNING

2.

3.

4

2.

Fire protection regulations must be strictly followed.

will approve higher stands upon written confirmation.

equipment can be made until 01.08.2013.

stand of the exhibition at the latest.

with sample copies of the invitations.

A catalogue entry is obligatory.

writing by the Organizer.

these aeneral terms

§ 16. ENTRY CARDS

§ 17. THE CATALOGUE

3.

§ 6. TRANSPORT AND FORWARDING

- Transportation, unloading, unpacking, assembling, dismantling, packing and loading of the exhibits and other exhibition materials (loco stand) 1. is done by the Exhibitor at his cost and risk. All goods sent for the exhi bition must be well marked according to the forwarding agent's instruction. 2. The Organizer is not obliged to settle any matters connected with the
- forwarding. Recommended forwarder:
- 3
 - a). Consult Expert Multimar Sp. z o.o. 21/2, Wincentego Pola Str., 81-433 Gdynia
 - Tel./fax: (+48 58) 622 79 20
 - mobile:(+48) 509 197 653 Tomasz Urbański

 - e-mail: urbanski.tomek@gmail.com mobile:(+48) 602 21 97 97 Mariusz Zysnarski
 - e-mail: multimargdynia@aol.com b). C. Hartwig Gdynia S.A.

 - 36 Łopuszańska Str.
 - 02-220 Warszawa
 - kontakt: Jolanta Kołacz; contact: J.Kołacz
 - tel.: (+48 22) 609 18 86, mobile: (+48) 502 01 28 29 fax: (+48 22) 609 19 00, e-mail: j.kolacz@chg.pl

§ 7. INSURANCE

- The Exhibitor agrees to insure exhibits at his own cost and risk. 2 The Organizer is not responsible for any theft, loss, damage or destruction of exhibits or any other things left in the stand before, during or after the event, irrespective of circumstances.
- 3 The Exhibitor agrees to adhere to the regulations valid in the place of the event
- Any practice contrary to regulations valid in Poland and incompatible 4 with the principles ser down in the General Terms, allows the Organizer to terminate the agreement and the Exhibitor has no right to claim
- The Exhibitor is responsible for damages done to the buildings, furni-5 shings, installations and his hired staff.

§ 8. COMPLETING OF THE ORDER

- Sending an order (copy A and B) is equivalent to signing a contract on taking part in the exhibition and on additional services , on the terms specified in the present offer. Orders may be send by fax
- Organizer reserves the right to withdraw from the contract for important 2. reasons , including economic ones, no later then 4 weeks before the exhi-bition's starting date, in which case the exhibitor will not be entitled to claim for any damage

§ 9. PAYMENT TERMS

- Exhibitor is obliged to pay a deposit as security for Organizers's claims, in the amount of 45% of the contract value, within 7 days of placing the order, and to deliver proof of payment.
- The deposit specified in section 1 will be counted as part of the fees 2. during the final settlement. The remainder of the amount due, i.e. 55% of the contract value, is
- 3 payable not later than 30 days before the exhibition's starting date.
- Payment should be made in accordance with Pro-forma Invoices issued 4. by Organizer.
- 5. VAT Invoice will be issued by Organizer within 7 days from crediting the account.
- If the payments specified in sections 1 and 3 are delayed, Organizer has 6. the right to calculate statutory interest.
- The costs of additional services ordered by the exhibitor during the event 7. are payable upon placing the order.
- Claims of any kind do not exempt the exhibitor from prompt payment. 9 Organizer reserves the right to adjust prices upon a complete analysis
- of the costs of subcontractors, in which case exhibitors have the right to withdraw from the contract within 3 days of receiving information on the price adjustment.

§ 10. CANCELLATION OF PARTICIPATION

- In case the Exhibitor, who has paid a deposit withdraws from the contract not later than 2 months before the exhibition date i.e. 03.07.2013, the Exhibitor is obliged to pay the Organizer 50% of the order value, including the deposit already paid.
- In case the Exhibitor, who has paid a deposit withdraws from the contract after the date indicated above i.e. 03. 07.2013, the Exhibitor is 2. obliged to pay the Organizer 100 % of the order value.
- Points 2,3 of this paragraph do not take force in case the Organizer sells 3. the ordered exhibition space to a new Exhibitor. In this case the Exhibitor is obliged to pay 25% of the value of the order related to participation (without extra fittings) as compensation for the costs already incurred. Participation can only be cancelled in writing (registered letter), upon
- 4 pain of nullity

§ 11. SITE LEASING

2

1

Sites are let strictly to the Exhibitor only or to his representative previously agreed with the Organizer. The Exhibitor may render his site accessible to other co-exhibitors only if the Organizer accepts Exhibitor's written application.

Written materials may be distributed by the Exhibitor on his own stand

only. The Exhibitor is allowed to advertise at his own stand. Advertising

§ 12. DISTRIBUTION OF WRITTEN MATERIALS AND ADVETISING

outside the stand has to be permitted by the Organizer.

1. All electrical installation must be accepted by the Organizer.

§ 13. ELECTRICITY INSTALLATION

INTERNATIONAL MARITIME EXHIBITION BALTEXPO 2013 OFFICIAL CATALOGUE / COMMODITY INDEX

Please mark in which group(s) your firm should be placed - max 5 groups

1.	Air Conditioning / Klimatyzacja	
2.	Associations / Stowarzyszenia	
3.	Automation / Automatyzacja	
4.	Boilers, burners / Kotły, palniki	
5.	Cargo handling and transport systems/ Sprzęt przeładunkowy	/
	i transportowy	
6.	Catering systems / Catering	
7.	Chemicals / Chemikalia	
8.	Classification societies / Towarzystwa kwalifikacyjne	
9.	Communication aids / Sprzęt łączności	
10.	Construction-Technological Offices/	
	Biura konstrukcyjne	
11.	Consultancy services / Usługi konsultingowe	
12.	Corrosion protection and surface finishing	
	/ Zabezpieczenia antykorozyjne i prace powierzchniowe	
13.	Deck and engineroom equipment	
	/ Urządzenia pokładowe i sprzęt dla maszynowni	
14.	Design and constructional CAD software for naval	
	architecture / Programy projektowo-wdrożeniowe	
	dla okrętnictwa	
15.	Dredging equipment / Sprzęt do pogłębiania	
16.	Education / Nauczanie	
17.	Electric products / Sprzęt elektryczny	
18.	Engines / Silniki spalinowe	
19.	Environmental protection/ Ochrona środowiska	
20.	Fair Organizers / Organizatorzy Targów	
21.	Finance / Finanse	
22.	Insurance / Ubezpieczenia	
23.	Insulation / Materiały izolacyjne	
24.	Lift trucks / Wózki widłowe	
	Lighting / Oświetlenie	
26.	Local agents / Agencje i przedstwicielstwa	
	Logistic services / Usługi logistyczne	
28.	Measuring and control equipment	
	/ Sprzęt kontrolno-pomiarowy	
	Mooring anchors / Sprzęt do cumowania, kotwice	
	Navigation aids / Sprzet nawigacyjny	
31.	Oil platform equipment and services	_
	/ Platformy wiertnicze wyposażenie i usługi	

32.	Offshore / Prace przybrzeżne
33.	Paints / Farby
34.	Petroleum products / Produkty naftowe
35.	Pollution control / Walka z zanieczyszczeniem środowiska
36.	Ports and services / Porty i usługi portowe
37.	Ports construction and equipment / Budownictwo
	i urządzenia portowe
38.	Propulsion systems / Układy napędowe
39.	Publications / Wydawnictwa
40.	Pumps / Pompy
41.	Refrigeration systems / Instalacje chłodnicze
42.	Repair services / Usługi remontowe
43.	Research / Prace naukowo-badawcze
44.	Safety equipment / Sprzęt ratunkowy
45.	Security and surveillance/ Bezpieczeństwo i ochrona
46.	Sewage handling and treatment
	/ Urządzenia kanalizacyjne
47.	Ship agents / Agenci okrętowi
48.	Ship brokers / Maklerzy okrętowi
49.	Ship furnishing / Meble okrętowe
50.	Ship supplies / Zaopatrzenie statków
51.	Shipbuilding / Budowa statków
52.	Ship outfitters / Wyposażenie statków
53.	Shipping companies / Przedsiebiorstwa żeglugowe
54.	Ship repairs / Remonty statków
55.	Signal equipment / Urządzenia sygnalizacyjne
56.	Steel constructions for civil engineering purposes
	/ Konstrukcje stalowe dla infrastruktury lądowej
57.	Steelpipe drainage systems for alla types of buildings
	/ Systemy rurociągów dla wszystkich typów budynków
58.	Steering equipment / Urządzenia sterownicze
59.	Tools / Narzędzia
60.	Towage, salvage / Holownictwo, ratownictwo morskie
	Underwater services / Prace podwodne
62.	Welding / Spawalnictwo
63.	Wind power generators- construction and equipment
	/ Elektrownie wiatrowe - budowa i wyposażenie
64.	Yachts, leisure boats/ Jachty, łodzie rekreacyjne